

The Community of St. Luke's Church
Smithville, ON L0R 2A0
905-957-1774
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www.stlukessmithville.ca

Job Description

Job Title:

Facilities Outdoor/Indoor Maintenance Worker

What is the Community of St. Luke's Church:

The Community of St. Luke's Church is a small, rural, mixed-ecology missional parish (consisting of traditional Anglican worship and non-religious activities) in the Town of Smithville, located in the Region of Niagara. This missional ministry consists of community building in West Lincoln with other religious, non-profit, for-profit organizations, and local government to encourage an inclusive and welcoming atmosphere for those in the community who wish to participate socially regardless of their beliefs.

Job Summary:

This position reports to the Church leadership and Treasurer and involves the cleaning and maintaining of the grounds, gardens, and facility buildings. This is a hands on, physical job working outside and inside. On days when the weather is bad, inside work will be done. Work will involve, but not limited to, the care of the gardens, the cleaning of the grounds, the washing of the outside of the buildings, the washing of the inside and outside of the windows and any other work required to keep the facilities in a clean, safe state. On days when the weather does not allow outside work to be done, work will be provided in cleaning duties and setting up and taking down tables and chairs for events in the Community Hall. Some event duties may occur in evening or weekends.

Responsibilities and Duties:

- Cleaning and maintaining of the grounds, gardens, and facility buildings
- Mowing the front and side lawns

- Washing of the outside and inside of buildings including windows on a regular basis
- Setting up and taking down of tables and chairs in the church and hall for special events
- Support aspects of special events as assigned
- Maintain washroom cleanliness on a regular basis
- Maintain cleanliness of church sanctuary, nave, narthex, and vestry on a regular basis
- Maintaining storage spaces including shed
- Carry out routine maintenance tasks as assigned

Qualifications and Skills Required:

- Must be physically fit, self starter and reliable
- Ability to work independently without immediate supervision
- Be able to deal and work with others as maybe required.

This is a position funded by Canada Summer Jobs. Candidate must be between 15 and 30 years of age and have a valid Canadian SIN identification or be able to obtain one. Must be available for an 8-week period beginning early June 2026 until later in August 2026.

Salary and Benefits:

- Hourly wage to be discussed (Maximum of 280 hours).
- Hours and work schedule are flexible
- All work will be done on site.